MINUTES
Information Technology
Tuesday, January 7, 2020

Minutes of the December 3, 2019 Information Technology meeting held in the Dodge County Administration Building, in Room# 1A First Floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM

Members Present: Tim Kemmel, Kevin Burnett, Mary Bobholz and David Guckenberger.

Members Absent /Excused: Donna Maly

Also Present: James Mielke – County Administrator, Justin Reynolds – County IT Director

Meeting called to order at 6:01 p.m. by Committee Chair Maly

Public Comment: None

Previous Committee Meeting Minutes: Motion by Guckenberger, 2nd by Kemmel to approve the minutes of the Dec. 3, 2019 Committee meeting. Motion carried.

Meeting Per Diem(s)   None

Department Policies
Update, Discuss:
Reynolds provided an overview of the Dodge Co. Information Technology Department subscription to the Small Enterprise (SE) Management Bundle Membership with Info-Technology Research Group. Reynolds showed the IT Committee the Info Tech online portal by demonstrating "Technology Research" blueprints, "Improve core IT Processes" framework, data driven strategies, job description templates, policy templates, software reviews, and self-assessment benchmarking. Guckenberger showed appreciation with the data driven research available to the IT Department and County. Reynolds shared that the InfoTech subscription will assist the IT Department with industry data driven decisions.

Department Continuous Improvement
Review, Consider, Discuss, Take Action:
Reynolds shared the recommendation to send Dodge Co. ERP Project Core Team to Tyler Connect 2020 conference. Reynolds shared for continuous improvement with the ERP Project and Dodge Co. CORE Financial System, attending the conference provides fifteen (15) individualized sessions and unique opportunities to align Tyler MUNIS and EAM solutions even more with the County operations. Reynolds shared the potential of sending a Human Resources representative to learn about Tyler HR solutions, which the IT Committee recommended sending only the ERP Financial team. The IT Committee took action to recommend to Executive Committee for out-of-state travel for the Tyler Connect 2020 Conference, motion by Guckenberger, 2nd by Kemmel to approve the recommendation to Executive Committee for out-of-state travel for the four ERP Functional Team Members. Motion carried. Reynolds shared his appreciation for their support, and stated he is looking forward to their reports on the conference. For GiPAW Membership Renewal, Reynolds shared the annual costs and benefits for the County to join GiPAW.

Information Technology Strategic Action Steps
Update, Discuss:
Dodge Co. **Municipal/Police Department IT Support Agreements**, Reynolds shared Dodge Co. IT continues to received interest from a Dodge Co. Municipal City Hall and a local Police Department. Reynolds shared the discussion has shifted from an additional position that is reimbursed by the agreement to an hourly support rate for level-1 and level-2 support, because the additional position is a liability risk for the County with limited fiscal offset. Reynolds shared the Dodge Co. recommendation for more data on support hours to justify a position. With an hourly rate, Reynolds shared his concern regarding utilizing existing IT staff resources for non-County support and projects. Reynolds shared that Dodge Co. IT will continue to have open discussions with the interested municipal and police departments, because the main objective for a Dodge Co. centralized IT collaboration is to ensure all Dodge Co. citizens have cost effective and secure IT support at the County and local levels. Reynolds shared that Police Departments are connected to Dodge Co. network securely, but the computers are not managed by Dodge Co. IT.   Guckenberger and the IT Committee members shared their want to ensure all parties succeed, especially ensuring Dodge Co. Information Technology continues to improve and support County-wide department operations. Guckenberger mentioned that an IT Support for Police Department Agreement would provide the most benefit to the County.

Information Technology Project Status Report:

Update, Discuss:

Jan. 7th **Courthouse Audio/Visual Project** status, Reynolds shared the project is near completion, but waiting on the final completion of programming changes, outstanding change orders, punch-list, as-built(s) drawings, and documentations. Reynolds shared the Courthouse AV Project teams expects no carry-over request for the project, approximately $20,000 under the authorized project amount, and Dodge Co. currently has the last payment on hold for processing until all outstanding project items have been delivered.

Jan. 7th **ERP Financial Project** status, Reynolds shared the new ERP System is LIVE, as of January 1, 2020. Starting on Dec. 18th & 19th, County Departments started to enter 2020 purchases and contracts in the PRODUCTION environment, which allowed the County Departments to enter live purchases and contracts to ensure no delay for January orders, with some assistance from the ERP Project team. Reynolds shared the completed and future ERP Milestone Dates, which the ERP team had successful first financial processing during the first 7-days. Guckenberger inquired about regarding student activity check printing, which Reynolds shared the team is working on final adjustments. Reynolds shared the ERP Go-Live is a success with end users processing, but the ERP Project will be on-going into the year 2020, which will include budget projections for 2021, budget-year-end processing, bank reconciliations, and budget building for 2021. Mielke and Reynolds shared the ongoing efforts of the ERP Functional Team, Project Team, Power Users, End Users, and all stakeholders have made the ERP Project successful and ready for the 2020s.

For the **Highway CHEMS Project**, Reynolds shared the CHEMS project continually progressing well, CHEMS is also LIVE, as of January 1, 2020. The HWY Office is continually making process with CHEMS and MUNIS. The HWY team is balancing the financial information needed between CHEMS, JDE, and MUNIS.

For the **Information Systems Projects**, Reynolds shared the Human Services (HS) system and Human Resource (HR) system upgrades are two strategic initiatives for 2020. The IT Team is working on finalizing the statements of work for both projects. The HS system project is targeting to be completed by mid-2020, and HR system project is targeting to be completed by late-2020.

For the **Computer & Network Infrastructure Projects**, Reynolds shared the lessons learned from the Infrastructure Executive Manufacturing Briefing, and the proof-of-concept results. While at the briefing, Reynolds shared the team learned more details about a federal approved cyber-recovery solution. Reynolds shared the Networking Service team successfully migrated the County email and SPAM to the new solution, prior to the other solution expiration. Reynolds shared the detailed computer, server, core-networking, and security proposals with purchase financing costs. Reynolds shared the 2020 computer hardware order is recommended to replace approximately one-hundred (100) computers older than 4-years, and the 2020 server and core-networking infrastructure refresh includes replacement of 3-year-old servers and 7-year-old core network infrastructure. Reynolds shared lease-to-own financing recommendation is to align the budget-year-cycles with the hardware-life-cycles to create a consistent IT budget year-to-year, while also meeting the needs of the County. Guckenberger inquired regarding the County data centers, and timeframe of the approval request for the purchase finance. Reynolds shared the approval request for purchase and financing is targeting February IT Committee, Finance Committee, and County Board meetings.

Future Agenda Items:

Resolution for purchase and finance of 2020 Computer, Server, & Networking

Next Meeting Date: Tuesday February 4, 2020 at 5:30 p.m. – 1st Floor Multipurpose Room#1A
IT Committee Meetings scheduled – 1st Monday/Tuesday of each month @ 6:00pm

Adjournment: The meeting was adjourned at 7:18 p.m.

_____	February 4, 2020
Donna Maly, Chair	Date
_____	February 4, 2020
David Guckenberger, Secretary	Date

PACKET
Information Technology Committee Meeting
Tuesday, February 4, 2020 – 5:30 p.m.
Administration Building | 1ˢᵗ Floor | Room# 1A
127 East Oak Street, Juneau, Wisconsin 53039

Information Technology Strategic Action Steps

Approval for…Resolution Authorizing Purchase and Financing of the 2020 Computer and Infrastructure Refresh Project

RESOLUTION NO. _____

Resolution Authorizing the Purchase and Financing of the
2020 Computer and Infrastructure Refresh Project

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Information Technology Committee ("Committee") has considered the current County Department computers and information technology server/network infrastructure and the maintenance and upgrades needed to prevent data loss, enhance user productivity and provide data and system securities; and,

WHEREAS, as proposed by the Information Technology Department ("IT Department"), the Committee has considered the following department and infrastructure upgrades: life-cycle refresh of department computers within the Dodge County Administration Building, Sheriff's Office, and also infrastructure refresh of servers and core networking hardware ("2020 Computer and Infrastructure Refresh Project"); and,

WHEREAS, the IT Department recommends a 4-year replacement cycle for County Department computers, and in the Fall of 2019, the IT Department inventoried County Department computers and determined that one hundred three (103) computers and related equipment require replacement, listed on a document entitled *List of Department Computer Equipment*, attached hereto as Exhibit "A", at a total cost, excluding interest, not to exceed $152,339.24 with the cost spread over four (4) years of $39,739.28 per year; and,

WHEREAS, in the Fall of 2019, the IT Department evaluated Dodge County's server and core-networking infrastructure and determined that various system hardware require replacement, listed on a document entitled *List of Servers and Network Hardware,* attached hereto as Exhibit "B", at a total cost, excluding interest, not to exceed $491,808.60 with the cost spread over four (4) years of approximately $128,293.40 per year; and,

WHEREAS, the 2020 Computer and Network Infrastructure Refresh Project includes all hardware listed on the attached exhibits, warranty on all equipment, installation, and financing costs; and,

WHEREAS, the 2020 IT Department Budget has $185,000 to fund the 2020 Computer and Infrastructure Refresh Project; and,

WHEREAS, the IT Department has explored funding sources and financing options for the 2020 Computer and Infrastructure Refresh Project, requested pricing from four different technology leasing and financing lenders as follows:

2020 FINANCING PROPOSALS	Finance Type	Interest Rate	Payment Terms	Annual Rate Factor 4-Years	Percentage of Total Interest Costs	First Payment Year
Lender #1 – American Capital	Purchase Finance to Own	**2.873%**	4 years	**0.26086**	4.3%	2020
Lender #2 – HP Financing	Purchase Finance to Own	3.06%	4 years	0.26290	4.5%	2020
Lender #3 – DELL Financing	Purchase Finance to Own	Not available	4 years	0.26805	7.2%	2020
Lender #4 – Vantage	Purchase Finance to Own	Not available	4 years	0.27780	11%	2020

; and,

WHEREAS, the IT Department presented its lease-to-own proposal to refresh department computers and network hardware and the various financing options to the Committee at its meeting on January 7, 2020, and also on February 4, 2020; and,

WHEREAS, the Committee recommends authorization of the 2020 Computer and Infrastructure Refresh Project in a total principal amount not to exceed $644,147.84, and a 4-year lease-to-own agreement with American Capital to spread the costs over four (4) years of approximately $168,032.68 per year; and,

WHEREAS, the Dodge County Finance Committee, at its meeting on February 17, 2020, considered the financing proposal for the 2020 Computer and Infrastructure Refresh Project at a total principal amount not to exceed $644,147.84 and recommends entering into a 4-year financing agreement with American Capital with the requirement that the IT Department budget sufficient amounts in its annual budgets in 2021, 2022 and 2023 to cover the expenditures required by the agreement;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it hereby adopts the recommendations of the Information Technology Committee and the Finance Committee, and authorizes the 2020 Computer and Infrastructure Refresh Project; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors that the County Administrator and County Clerk are authorized to execute a financing agreement presented by American Capital containing the following terms:

Purchase Finance Term:	lease-to-own with dollar-buy-out
Total Principal Amount:	$644,147.84
Annual Lease-to-Own Payment:	$168,032.67
Number of Payments:	four (4) total payments (2020, 2021, 2022, & 2023)
Total Lease Payments Amount:	$672,130.68
Interest Rate:	2.873%
Total Interest Portion:	$27,982.84

BE IT FURTHER RESOLVED, that the IT Department is directed to budget sufficient funds in its department budget in 2021, 2022, and 2023 for the repayment of the financing agreement; and,

BE IT FINALLY RESOLVED, that the County Administrator and County Clerk are authorized to execute the necessary agreements for the 2020 Computer and Infrastructure Refresh Project.

All of which is respectfully submitted this 25th day of February, 2020.

Dodge County Information Technology Committee:

_____   _____
Donna Maly   Timothy Kemmel

_____   _____
David Guckenberger   Kevin Burnett

_____
Mary Bobholz

Dodge County Finance Committee:

_____   _____
David Frohling   Ed Benter

_____   _____
Jeffrey Caine   David Guckenberger

_____
Thomas Schaefer

List of Department Computer Equipment

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS
2020 COMPUTERS
(8) Microsoft Surface Book
(32) Dell OptiPlex 3070 SFF Desktop
(16) Dell Latitude 3400 14" Laptop
(18) Dell Latitude 3500 15.6" Laptop
(9) Dell Latitude 7200 2-in-1 Tablet
(8) Dell Precision 3630 Tower
(43) Dell D6000 Docking Station
(132) Dell Monitor 22"
(12) Panasonic Toughbook CF-31
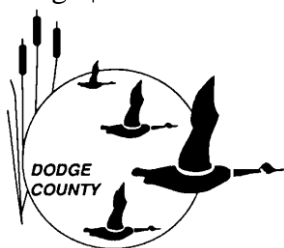
TOTAL = $152,339.24

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS
2020 INFRASTRUCTURE
(9) Blade Servers (qty-3 Chassis)
(8) Core-Networking
(1) Disaster-Recovery Storage (3.84TB)
(1) Cyber-Recovery (.8TB)

TOTAL = $491,808.60

Dodge County
Information Technology

Administration Building | 127 East Oak Street
Juneau, WI 53039-1329
PHONE: (920) 386-3200 | FAX: (920) 386-3813

TO: Dodge County Supervisors
FROM: Justin Reynolds, Information Technology Director
DATE: February 1, 2020
SUBJECT: 2020 Computer and Infrastructure Lease-to-Own Project

Dodge County Supervisors,

I am writing to you regarding the 2020 resolution requesting authorization to purchase finance-to-own the 2020 computers, servers, storage, and core network infrastructure. The authorization is requesting authorization to purchase up-to $644,147.84, and lease-to-own finance for 4-years with annually payments of $168,032.67 allocated within the Information Technology (IT) 2020-2023 budgets. Please see the breakout of the $644,147 below, and also available upon request.

Computer Hardware:

The 2020 computer hardware order is recommended to replace approximately one-hundred (100) computers older than 4-years for the total of cost **$152,339.24**, which the pricing per computer is listed below. The cost will be spread out over a 4-year period with a lease-to-own agreement. The 2020 recommended computer hardware allocation includes the Administration Building and Sheriff's Office Toughbooks. Historically, Dodge Co. utilized direct purchasing for desktop and laptop computer hardware, as outlined below.

Year	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Direct Purchase	$70K	$98K	$110K	$31K	$125K	$125K	$105K	$70K				
2020 **Computers** Lease-to-Own									$39K	$39K	$39K	$39K
Annual TOTAL	$70K	$98K	$110K	$31K	$125K	$125K	$105K	$70K	$39K	TBD	TBD	TBD

Fall 2019, the IT Technical Services Team inventoried all eight-hundred-twenty (820) Dodge County computers to gather quantities, Windows-7 operating systems, and hardware requirements per departments' needs assessments and product life-cycles. With the quantities and hardware requirements, the IT Team requested pricing from three different computer resellers for four different computer manufactures. Based on the hardware specifications, the IT Team was able to complete a costs analysis for the same hardware specifications, and choose the most cost effective manufacture and consistent priced reseller for a support partnership. Going forward, the IT Team will audit the County computer inventory to identify any four (4) to five (5) year-old devices to ensure a lower total cost of ownership, which aligns with the 2018 River Run report.

Server & Network Infrastructure:

The 2020 server and core-networking infrastructure refresh includes replacement of 3-year-old servers and 7-year-old core network infrastructure for a total cost of **$491,808.60**. The infrastructure cost will also be spread out over the save 4-year lease-to-own agreement. The infrastructure replacement is recommended, because the warranty is expiring and not cost effective to extend. Prior to 2018 IT Intergovernmental Borrowing, Dodge Co. utilized direct purchase for server and network hardware, as outlined below.

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Direct Purchase	$300K *core network*			$356K *servers*	$64K *storage*						
2018 IT Borrowing *Intergovernmental*						$1.285M *listed below*					
2020 Infrastructure *Lease-to-Own*								$128K	$128K	$128K	$128K
Annual TOTAL	$300K			$356K	$64K			$128K	TBD	TBD	TBD

The new 2020 server and core-networking infrastructure is planned to be installed in all Dodge Co. Data Centers providing the most reliable, available, and consistent support for County operations for at-least 5-years with the 5-year warranty. Fall 2019, the IT Networking Services Team performed a comprehensive hardware analysis, gathered the quantities and hardware requirement for current and future County operations, and then requested pricing from two different server and networking manufactures. Based on the hardware proposals, the recommendations is to continue with the existing strategic reseller and cost effective manufacture partnerships, and support the previous 2018 infrastructure investments of backup, video storage, server virtualization-replication, and security solutions. The 2018 infrastructure upgrades total costs was $1.285M. The 2020 infrastructure recommendation of servers, core-networking, disaster-recovery-storage, and cyber-recovery are an extension to the 2018 infrastructure investment. Going forward, Dodge Co. IT will audit the infrastructure hardware and warranty costs annually.

Technology Lease-to-Own Financing:
For the 4-year lease-to-own financing, the recommendation is to align the budget-year-cycles with the hardware-life-cycles to create a consistent IT budget year-to-year, while also meeting the needs of the County. The 4-year lease-to-own finance promotes buying in bulk to reduce unit costs that offset interest costs, supporting a lower total-cost-of-ownership (TCO). Fall 2019, Dodge Co. requested pricing from four different technology leasing and financing lenders. Based on the financing proposals, the recommendation is to partner with the lowest cost effective lease-to-own finance lender, American Capital. The recommended 4-year lease-to-own payments of $168,032.67 is within the $185,000 approved 2020 IT budget. The interest costs is spread out over the 4-years to the amount of $27,982.84, which is 4.3% of the total purchase amount. In comparison, the Dodge Co. 2018 IT Intergovernmental Borrowing total interest percentage was 3.8%.

2020 COMPUTER INFRASTRUCTURE LEASE TO OWN	Purchase Amount	Total 4-Year Interest	Total 4-Year Payments	Annual Interest	Annual Payments	%
2020 Computer Replacements	$152,339.24	$ 6,618	$158,957	*$1,654*	$ 39,739.28	24%
2020 Server, Network, Storage, Cyber Infrastructure	$491,808.60	$21,365	$513,174	*$5,341*	$128,293.40	76%
TOTAL	$644,147.84+	$27,983 =	$672,131	*$6,996*	$168,032.68	100%

2020 COMPUTER INFRASTRUCTURE PAYMENTS	Due Date	Lease Payment	Principal Portion	Interest Portion
Payment #1	3/1/2020	$168,032.67	$168,032.67	$0.00
Payment #2	3/1/2020	$168,032.67	$154,173.78	$13,858.89
Payment #3	3/1/2020	$168,032.67	$158,661.51	$9,371.16
Payment #4	3/1/2020	$168,032.67	$163,279.88	$4,752.79
TOTAL		$672,130.68	$644,147.84	$27,982.84

On behalf of the Dodge Co. Information Technology Department, thank you for your consideration and support!
If you have future questions, please feel free to contact the Dodge Co. IT Committee or IT Department.
Sincerely,

Justin T. Reynolds
Information Technology Director
Dodge County, State of Wisconsin
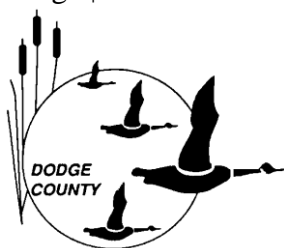
Dodge County
Information Technology

Administration Building | 127 East Oak Street
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COMPUTER Product w/ Warranty	Model Comparisons	Quantity	Reseller #1 *best-unit-price*	Reseller #2 *best-unit-price*	Reseller #3 *best-unit-price*
Surface Books	1 standard model	8	n/a	$1,809.30	$1,747.53
Desktop	4 different models	32	$ 527	$ 637	$ 720
14" Laptop	2 different models	16	$ 720	$ 930	$ 960
15.6" Laptop	2 different models	18	$ 720	$ 946	$ 922
Tablet (Rugged)	4 different models	9	$1,451	$1,386	$1,687
Workstations	2 different models	8	$1,869	$2,623	n/a
Docking Stations	3 different models	43	$ 160	$ 239	$168-*limited*
Monitors	2 different models	132	$ 118	$ 100	$ 150
Toughbooks	1 standard model	12	$3,879	n/a	$3,897
	TOTALS		$152,339.24	$165,886	$173,501

SERVER	New Solution w/ Manufacture #1	New Solution w/ Manufacture #2
5 Year Warranty/Support	$14,042	
Hardware Cost	$290,164	
Hardware w/ 5-Year Support		$222,583.51
Installation	$3,000	$13,560
TOTAL	$307,206	$236,143.51

CORE-NETWORKING	Extend Existing	New Solution w/ Manufacture #1	New Solution w/ Manufacture #2
5 Year Warranty/Support	$140,246	$52,771	
Hardware Cost		$182,589	
Hardware w/ 5-Year Support	$38,385		$57,761.18
Installation		$3,000	$18,080
TOTAL	$178,631	$238,360	$75,841.18

DISASTER-STORAGE	New Solution w/ Manufacture #1	New Solution w/ Manufacture #2
3 Year Warranty/Support	$38,386	$15,171
Hardware Cost	$30,628	$63,142.83
Installation	$5,342	$3,616
TOTAL	$74,358	$81,912.95

CYBER-RECOVERY-SOLUTION $97,500 (*FBI Approved*)

2020 FINANCING PROPOSALS	Finance Type	Interest Rate	Payment Terms	Annual Rate Factor 4-Years	Percentage of Total Interest Costs	First Payment Year
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TOTAL	$644,147.84+	$27,983 =	$672,131	*$6,996*	$168,032.68	100%

Information Technology Strategic Action Steps

Approval for…Authorizing Purchase of MS Annual Software Agreement

Approval for…Dodge Co. Information Technology 2019-to-2020 Budget Carry-Over Requests

Recommendations for…Dodge Co. Municipal/Police Department IT Support Agreements

Department Continuous Improvement

Recommendation to Executive Committee for Out-of-State Travel – Technology World Conference

UPDATE: Information Technology Projects Status Reports

- Courthouse Audio/Visual Project
  - Project Status & Schedule
    1. Courtroom Branch #1 – go-live 8/7/2019
    2. Courtroom Branch #5 – go-live 9/16/2019
    3. Courtroom Branch #2 – go-live 10/21/2019
    4. Courtroom Branch #3 – go-live 11/11/2019
    5. Courtroom Branch #4 – go-live 12/4/2019
    6. Project Final Punch-List & Closure – targeting early Feb.
    7. Budget
       a. Pending $135,736.93
       b. Project Unallocated Balance $20,263.18
    8. Final Payments processed after….
       a. Completed final-punch-list-items
       b. Delivered AS-Build Diagrams
       c. Delivered Documentations
       d. Delivered Programming Files

2018 Budget ($650,000) Res.No.19-09							
PROJECT OWNER DIRECT PURCHASES	BUDGET	2018			2019		
ORIGINAL Owner Direct Purchases	$84,300.00	DEBIT	DATE	INVOICE	DEBIT	PENDING	BALANCE
HVAC Modification/Cooling Unit	$7,000.00				$7,260.00		($260.00)
KW HVAC Electrical Work	$0.00					$1,675.00	($1,675.00)
Courtroom Bench Countertops	$20,000.00				$14,472.25		$5,527.75
Portable AV Conference Unit	$5,300.00		varies		$18,278.96	$0.00	$2,021.04
Computer (Evidence, AV Support, & Courtroom)	$15,000.00						
AV Switches	$30,000.00		3/15/19	36028	$33,310.43		($3,310.43)
Zoom Subscription Costs (Annual Fee)	$7,000.00		7/22/19		$5,458.92		$1,541.08
Lightweight Headphones (qty 30)							
TOTAL Owner Direct Purchases	$84,300.00				$78,780.56	$1,675.00	$3,844.44
PROJECT BID	BUDGET	2018			2019		
ORIGINAL Conference Technology (CTI) BID	$508,500.00	DEBIT	DATE	INVOICE	DEBIT	PENDING	BALANCE
Payment #1 (Aug2019) Branch#1 - 25%	$127,125.00			JC118485	$127,125.00		
Payment #2 (Sept2019) Branch#5 - 15%	$76,275.00			JC118820	$76,275.00		
Payment #3 (Oct2109) Branch#2 - 15%	$76,275.00			JC119069	$76,257.00		
Payment #4 (Nov2019) Branch #3 - 20%	$101,700.00		12/13/19	JC11940	$101,700.00		
Payment #5 - estimated last payment Dec. 2019 (BR#4 + Project Close) - 25%	$127,125.00					$115,284.13	(below $11K)
Change Order#1 - AV Network Switches (May 14, 2019)	($11,840.87)				($11,840.87)		($11,840.87)
TOTAL Conference Technology (CTI) BID	$496,659.13	$0.00			$381,357.00	$115,284.13	$11,858.87
Res.No.19-09 amended - TOTAL 11% Contingency	$55,935.00	$0.00			$32,597.33	$18,777.80	$4,559.87
PROJECT TOTAL	BUDGET	2018			2019		
Res.No.19-09 amended - TOTAL PROJECT COST	$648,735.00	DEBIT	DATE		DEBIT	PENDING	BALANCE
TOTAL 2019 COURT A/V PROJECT BUDGET	$650,000.00	$0.00	1/6/2020		$492,734.89	$135,736.93	$20,263.18
					TOTAL	$628,471.82	$628,471.82

- ERP Project – **"WE ARE LIVE!"**
    - o Project Status & Schedule
        1. Functional Team – June/July Testing & Training   – COMPLETED
        2. Power Users – Aug/Sept/Oct Testing & Training   – COMPLETED
        3. GFOA Financial Best Practices Quick Reference   – COMPLETED
        4. Tyler Munis 101 Training – Friday's in October   – COMPLETED
        5. Board of Supervisors – Oct. 15th ERP Update   – COMPLETED
        6. **System Ready (Oct. 18th) for End User Training   – "READY"**
        7. Tyler Munis 201 Training - Department Head Training Oct. 23rd & 24th – COMPLETED
        8. End Users – Oct/Nov/Dec Training
            a. End User Purchasing – Nov. 4 Week   – COMPLETED
            b. Invoice 101 – Nov. 11   – COMPLETED
            c. Contract Entry – Nov. 12 Week   – COMPLETED
            d. Asset Management – Nov. 18 Week   – COMPLETED
            e. Accounts Payable – Dec. 2 Week   – COMPLETED
            f. Approvals Training – Dec. 9   – COMPLETED
            g. Contracts 101 – Dec. 11   – COMPLETED
            h. Accounts Receivable – Dec. 11 Week   – COMPLETED
            i. Projects & Grants – Dec. 16 & 17   – COMPLETED
            j. 2020 Purchasing Open Lab – Dec. 18 & 19   – COMPLETED
        9. GO-LIVE
            a. System Live – Jan. 1, 2020   – **"WE ARE LIVE!"**
            b. 2020 Purchases/Contracts/Projects/Vendors   – ON-GOING
            c. Inventory   – ON-GOING
            d. IRS W-4 Update (12/26)   – COMPLETED
            e. Jan.2 - Positive Pay Import   – COMPLETED
            f. Jan.2 - EFT AP Direct Deposit   – COMPLETED
            g. Jan.3 - Fuel-Master   – COMPLETED
            h. Jan.3 - Account Payable Checks Printed   – COMPLETED
            i. Jan.6 - Payroll Posted   – COMPLETED
            j. Jan.6 - Activity Accounting Checks Printed   – COMPLETED
            k. Jan.8 - PCARD Import   – COMPLETED
            l. Jan.8 - MUNIS Update Installed 2018.1.21.0   – COMPLETED
            m. Jan.9 - Positive Pay Import   – COMPLETED
            n. Jan.10 - PCARD Approvals in MUNIS   – COMPLETED
            o. Jan.13 - eWISACIS Import into MUNIS   – COMPLETED
            p. Jan.20 - Payroll Post   – COMPLETED
            q. Feb.5 - MUNIS Update Installed 2018.1.22.0   – TO BE SCHEDULED
            r. Feb. - RoD System Import into MUNIS
            s. Feb. - Human Services System Import into MUNIS
            t. Feb. - Clearview Import into MUNIS
            u. Feb. - Jury Duty Import Into MUNIS
            v. Feb. - Bank Recon File Import Into Munis
        10. ERP System Integration – ON-GOING
            a. HR System
            b. Other systems
        11. ERP Budget
            a. Milestone 1.3 – Design & Build – COMPLETED
            b. Milestone 1.4 – Final Testing & Training – COMPLETED
            c. Milestone 3.1, 3.2, & 3.3 – EAM – COMPLETED
            d. Milestone 1.5 – Production Cutover

- Information Systems Projects
  - o Highway DOT CHEMS – LIVE Jan. 1, 2020
  - o Human Services – Self-Hosted 2020 – Contract Discussions
  - o Human Resources – 8.1 Upgrades (flash end-of-life 12/2020)

- Network Infrastructure Projects
  - i. Resolution: Discuss/Approval for purchase and finance of 2020 Computer, Server, & Networking

CONSIDER: Future Agenda Items

Next Committee Meeting Tentative Date: Monday **March 2, 2020.**

Location: Room# 1A, First Floor, in the Dodge Co. Admin. Building 127 E. Oak St. Juneau, WI.

*IT Committee Meetings schedule – 1ˢᵗ **Monday** of each month @ 6:00pm*
County Board Meetings – 3ʳᵈ Tuesday of each month